

THE KERALA CERAMICS LIMITED

A GOVERNMENT OF KERALA ENTERPRISE

P.B.No.2, KUNDARA-691 501

PHONE-0474-2522248, 2526158 FAX .NO.0474-2522344

Tender No.46/P&S/1340/

/09-10

12 March 2010

TENDER NOTICE

Sealed tenders are invited from reputed and experienced Contractors/Organizations to provide Security services on contract basis for The Kerala Ceramics Limited, Kundara at the following locations round the clock for a period of 12 months.

1. Head Office : 12 hrs. duty - 3 Guards per day
2. Check Post of Clays & Minerals Division : 12 hrs. duty - 2 Guards per day
3. Mulavana Mines : 12 hrs. duty - 2 Guards per day
4. Sanitary wares Division.Mundakkal. : 12 hrs. duty - 3 Guards per day

LAST DATE FOR SUBMISSION OF QUOTATION : 12/04/2010 AT 3.00 PM
QUOTATION OPENING DATE & TIME : 12/04/2010 AT 3.30 PM
VALIDITY OF OFFER REQUIRED : 3 Months
EMD : Rs.6500/-

The supply/deployment of security personnel as above will be subject to the following terms and conditions.

1. The successful bidder/contractor shall deploy for security services only Ex-servicemen/retired personnel from paramilitary services. Their age should not exceed 60 years and that they should be physically/medically fit to perform the duty of a security guard.
2. The Contractor shall be solely responsible for the payment of wages to the personnel deployed by him and also to comply with the requirements under EPF Act, ESI Act , Contract Labour (P&A) Act etc. or under any other statute as applicable from time to time.

3. The contractor should indemnify the company for the good conduct, behavior, performance by the security personnel deployed by him. The contractor himself has to compensate the company for the loss/damage caused to the company on for breach of contract or for the negligence of his employees during the operation of this contract.
4. The Contractor shall provide necessary uniform for the security personnel deployed by him for the security services.
5. The duty of the security personnel inter- alia will include safeguarding the Company property, prevent theft, pilferage, gate control, vehicle checking and furnishing timely report and other information to management on security/ vigilance angle and security surveillance.
6. The Kerala Ceramics Ltd. reserves the right to accept or reject any or all quotations or award contract, even on location wise without assigning any reason thereto. The contract shall remain valid for a period of one year. However, contract can be terminated forthwith in case of any breach of contractual obligations and/or malafide / undesirable activity on the part of security staff and that the security deposit shall be forfeited in such cases.
7. The period of contract can be extended further on mutual consent on the same terms and conditions.
8. The contractor as and when required shall provide required number of security personnel with good physique, character and acceptable appearance to the company in terms of this contract. In case any of the said personnel so provided is not found suitable to any reasons then the contractor shall withdraw the personnel forthwith and shall provide suitable substitute immediately.
9. The staff so provided shall be smartly dressed in uniform with caps, belt, line yards, socks, shoes and identity cards etc. It will be ensured by the contractor that the staff provided shall present for duty in uniforms.
10. The security staff shall not be deployed for more than six months in any one location and shall change them with the approval of the company.

11. Additional guards if required should be provided on short notice.
12. In case of any dispute between the parties to this contract the decision of Managing Director or his nominee shall be final and binding on both the parties.
13. The contractor shall execute an agreement with the company in the prescribed Performa terms and conditions of this contract on a non-judicial stamp paper worth Rs.50/- prior to the concernment of providing security personal.
14. The successful tender/bidder shall deposit Rs.32500/- as security deposit which shall be forfeited for breach of contract or / negligence or causing damage to the company by the contractor himself or his employees .On successful completion of the contract the security deposit will be refunded without any interest.

Those who are meeting the above requirement and are interested to provide security personnel subject to the above terms and conditions may furnish their lowest/competitive tender in the prescribed form enclosed herewith on or before 12/04/2010, 3.00 PM. They may also enclose copies of documents showing their previous work experience in this field.

NB: Tender form is available in our office during working hours.

Deputy Manager - Commercial

To,

Terms & Conditions accepted

*Signature of tenderer/
Authorized representative of
agency
With office rubber stamp.*

CC TO: MPA/ DMW / DM (QC), AM-Accts. / HG

EMD Receipt No. _____
Date: _____

Tender No. 46/P&S/1340/ /09-10

From

M/s _____

Phone No. _____
Mobile Phone No. _____

To

Deputy Manager –(Commercial)
TKCL, Kundara P.O
Kollam – 691 501

Subject: Bid tender for the award of contract for providing
security personnel for TKCL Kundara

Sir, Ref:-Your tender notice No _____ dated _____.

With reference to the above tender/quotations for providing security personnel for
TKCL we enclose herewith our bid duly filled, stamped.

I/We undertake to abide by the terms and conditions of the tender notice referred
to above.

Thanking you,

Yours faithfully,

Place _____
Date _____

(Signature)
Seal of the Firm

THE KERALA CERAMICS LIMITED, KUNDARA

Tender No. 46/P&S/1340/ /09-10

Proforma for Price Bid

1. Name of the Tenderer :
2. Rates quoted for 12 hrs of duty for one month per security guard.

In figure : Rs. _____

In Words : Rupees _____

3. PAN No* : _____
4. Service Tax Regn No: _____
5. EMD Receipt No / DD No: _____

Signature : _____

(Name & Address)

Seal

*Please attach copy of PAN card